

### TENDER FOR GOODS

Bank of Azad Jammu and Kashmir invites sealed quotations from tax/ Sales Tax registered firms for Printing and Supply of Security Stationery, on CBS-I security paper from well reputed security printing press in Pakistan having valid/proven 'No Objection Certificate for import of security paper, Issued by the security paper Mills or Ministry of Trade and Commerce' Govt of Pakistan in accordance with AJK Public Procurement Rules 2017 on "Single Stage – Two Envelop Bidding Process AJK PPRA RULE 36(b)

| Sr. | Item  | Qty.   |
|-----|---|--------|
| 1   | Cheque book with 10 leave (specification mentioned in tender documents) | 9,000  |
| 2   | Cheque book with 25 leave (specification mentioned in tender documents) | 21,000 |

#### **General Terms and Conditions:**

1. The Request for Proposal (RFP) can be obtained from below address upon payment of **Rs. 2000/-**-(non-refundable) in the shape of Pay order/Demand Draft/ Bankers Cheque in the favor of "Bank of AJK" up till **12-01-2026** during working hours. 9 am to 5 pm.
2. The interested bidders are requested to submit their Technical and Financial proposals by **13-01-2026** till **03:00 PM**. The Technical Bids would be opened on the same day at **03:30 PM**. Delayed/Conditional bid will not be entertained.
3. Single Stage- Two Envelope bidding process, will be adopted for the evaluation of bids. Details are provided in RFP documents.
4. Pre-bid meeting will be held on **05<sup>th</sup> January 2026 at 11:00 AM** at the committee room of Bank of Azad Jammu Kashmir Head Office Gojra Muzaffarabad.
5. Financial bids of bidders, who fail to qualify in technical evaluation, shall be returned unopened. However financial bids / proposals of qualified bidders would be opened on the date & time to be intimated officially in due course of time.
6. The bid security amounting to **Rs 150,000/-** must be submitted with Bid in the form of CDR/DD/PO or Banker Cheque in the name of Bank of AJK. No tender will be accepted without Bid Security and such tender(s) will be rejected out rightly.
7. Financial bids shall include of all the taxes levied in AJK.
8. Interested firms should have valid NTN (Income Tax and GST), relevant tax certificates and should be on Active Taxpayer List of FBR/ CBR.
9. Blacklisted firms/Bidders are prohibited for participation. All bidders shall furnish an affidavit/certificate that they are neither blacklisted nor in conflict with Government anywhere in territory of the State of the AJK, or Islamic Republic of Pakistan.
10. The Committee reserves right to accept or reject any or all the bids as per AJK PPRA Rules.
11. This advertisement is uploaded on both websites of AJK PPRA [www.ajkppra.gov.pk](http://www.ajkppra.gov.pk) and BAJK [www.bankajk.com](http://www.bankajk.com)
12. Tender document/Request for Proposal (RFP) is available on AJKPPRA website as well as on bank's official website. However, only those bids will be considered for evaluation where the bidder has submitted a non-refundable tender fee of **PKR 2,000/-** in the form of Pay Order/Demand Draft/Banker's Cheque in favor of 'Bank of AJK'.
13. Bank will not be responsible for any cost incurred in submission of documents.
14. Evaluation report/award of contract shall also be displayed at AJK PPRA Website.
15. The proposals/bids should be valid for a minimum period of 120 days.
16. Address for submission/venue of opening of Tender Documents are as under:

**Divisional Head CAD,**  
**Head Office, Bank of Azad Jammu and Kashmir,**  
**Sardar Nazir Plaza, Gojra Bypass Road Muzaffarabad,**  
**Ph: 05822-923004-5**

Head Office: Bank Square, Chattar Domel, Muzaffarabad, Azad Kashmir. Tel:05822-924244-5, Fax:05822-921983